

FOREST LAWN CEMETERY

EDUCATIONAL EXCHANGE PROGRAM APPLICATION

To be exempt from paying fees to have your students experience a trip to Forest Lawn, a written request and completion of the Educational Experience Exchange form must be made 30 days in advance to your visit to Forest Lawn. Acceptance of project will be sent in writing within five days of receiving the application.

Instructions: This form is an editable PDF form. You can download it and type in any field by clicking on that field. When you have completed the form, simply rename it with the name of your school. (To do this, you must have the most recent version of Adobe Acrobat Reader; if you do not, download this free software here: <http://get.adobe.com/reader/>) When you have saved and renamed the file, please email it to Lesa Whitlow, Director of Events, at lwhitlow@forest-lawn.com. Or, if you prefer, print out the completed form and FAX it to Lesa at 716.881.6482 or MAIL it to: Lesa Whitlow, Director of Events, The Forest Lawn Group, 1411 Delaware Avenue, Buffalo, NY 14209.

School	
Contact Name:	
Telephone Number(s):	School #: cell#:
Address (Street, City, State, Zip):	
Tour Date (incl. day of week):	
Arrival Time:	
Departure Time:	
Length of Tour:	
Walking Tour? (y/n):	
School Bus Tour-36 Passenger Maximum (y/n)	
Trolley Tour (y/n)	
Trolley Tour / Trolley Pick-Up (y/n)	
Grade Level:	
Number of students:	
Number of Adult Chaperones:	
Initial if you've read & agree to FL School Tour Policy:	
Initial if you've read & agree to FL Liability Policy:	

Forest Lawn Use Only! Please do not fill out this section!

Tour Date:	
Group Name:	
Number of Participants:	
Time:	
Contact Name:	
Phone Number:	
Date Received:	
Log Book? (y/n)	
Ins. Cert. Received?	
Trolley Pick-Up Time	

Trolley Reservation	
Docent Confirmed	

EDUCATIONAL EXCHANGE PROGRAM APPLICATION Cont'd

Please answer all questions:

Type of Research Project:

- Forest Lawn History
- Forest Lawn Nature
- Forest Lawn Architecture
- Forest Lawn Genealogy
- Forest Lawn Art
- Other- Please explain

Description of proposed project

Method of research (ex: technology, graphic, written, etc)

Area (areas) of the cemetery that will be visited

Research process utilized pre and post tour

Approx delivery date to Forest Lawn of the results of proposed project